



## **AUDIT AND RISK MANAGEMENT COMMITTEE**

### **MINUTES OF THE SPECIAL MEETING HELD AT 1.00PM ON MONDAY 26 JUNE 2017 AT THE OFFICE OF THE NORTHERN IRELAND HUMAN RIGHTS COMMISSION, TEMPLE COURT, 39 NORTH STREET, BELFAST, BT1 1NA**

**Present:** Neil Bodger, Chairperson  
Christine Collins  
John Corey  
Alan McBride

**In attendance:** David Russell, Chief Executive  
Lorraine Hamill, Finance and Administration  
Manager

The Special meeting of the Audit and Risk Management Committee was arranged to approve the draft Annual Report and Accounts 2016-17.

#### **1. Annual Report and Accounts 2016-17**

- 1.1 The draft Annual Report and Accounts had been circulated to Committee members for comment prior to the meeting.
- 1.2 The Finance and Administration Manager informed the meeting that there were some minor changes to be made to the Annual Report and Accounts but that to date the National Audit Office had not found any issues.

1.3 The Committee approved the draft Annual Report and Accounts for 2016-17 subject to the minor changes being made.

**Action: Finance and Administration to make the minor changes to the Annual Report and Accounts**

1.4 It was confirmed that a draft National Audit Office Audit Completion Report (including management letter) on the 2016-17 financial statement audit would be available for consideration by the Audit and Risk Management Committee meeting on Wednesday 5 July 2017.

**Action: National Audit Office Audit Completion Report to be circulated to Committee members**

1.5 It was noted that the aim was to have the Annual Report and Accounts signed off in time for them to be laid in Parliament before it rises.

**Action: Chief Executive/Finance and Administration Manager**

1.6 The Chief Executive thanked the Finance and Administration Manager for the successful completion of the Annual Report and Accounts.